



THE LIGHTHOUSE CLUB

ASIA PACIFIC REGION



APPLICATION FORM for ASSISTANCE from the **JAMES BATTERSBY LIGHTHOUSE CLUB EDUCATIONAL TRUST**

1 Details of Applicant and Educational Assistance applied for

1.1 This application is made to the Trustees of the James Battersby Lighthouse Club Educational Trust (“the Trust”) on behalf of:

..... (insert full name)

1.2 who resides at:

..... (insert full address)

1.3 for assistance with the following:

1.3.1 Training in the Construction Industry
(of a young person*)

1.3.2 Education
(of a child of a parent or guardian who was employed
in the construction industry*)

(*see Information about the Trust at the end of this form – tick one box only)

1.4 at the following training / education establishment:

..... (insert full name)

.....
..... (insert full address and contact details)

[Please attach full details / brochure of the training / education establishment.]

1.5 on the following course:

.....
..... (insert name of the course)

[Please attach full details / curriculum of the course.]



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2 Details of Fees and Costs of Educational Assistance applied for

2.1 The fees for the training / education course are as follows:

.....
 (insert fees per term and per annum with
 dates when they fall due for payment)

[Please attach full details of the fees and attach quotations / invoices/ fee notes etc – if the application is approved, the fees will be paid direct to the training / education establishment concerned.]

2.2 Other necessary expenses not included in the fees detailed above are as follows:

.....
 (insert amount of each expense)

[Please attach full details of necessary expenses, which will include books, computer, transportation and other similar expenses – these will be paid direct in respect of large capital expenditure upon presentation of invoice and/or reimbursed upon presentation of original receipts.]

2.3 The following is an estimate of the total cost of the course (including all fees and expenses)

which is expected to run from (insert date of commencement)
 to (insert date of completion of the course):
 (insert total estimated cost)

[Please attach detailed build up of estimate together with full supporting information; if the application is approved, the Trustees will endeavour to ensure that sufficient funds are allocated for the full duration of the course; however, whether assistance is continued will depend on the conduct and progress of the student concerned and reports from the training / education establishment concerned.]

3 Eligibility of Applicant

3.1 The above named person on whose behalf this application is made is eligible for assistance from the Trust because:

3.1.1 he/she is a young person who is suffering hardship as a result of the death or injury or illness of a parent or guardian*

3.1.2 he/she is a child who is suffering hardship as a result of the death or injury or illness of a parent or guardian who was employed in the construction industry*

(*see Information about the Trust at the end of this form – tick one box only)



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[Please attach full details of the events giving rise to the hardship being suffered and current financial circumstances to justify the application for assistance under the Trust. If any form of financial assistance is being provided by any governmental welfare organization or another charitable institution, full details must be given, including advice as to whether such assistance would be affected by assistance from the Trust.]

4 Representative of Applicant

4.1 This application is made by:

..... (insert full name)

.....

..... (insert address and contact details)

who is (insert relationship to person on whose behalf this application is made)

and who hereby certifies that all the information set out above and attached to this application is true to the best of his/her knowledge and belief.

Signed: Date:

5 Endorsement by Lighthouse Club Officers

5.1 This application is endorsed by the following three Executive Members of the Committee / Board / Council of the Lighthouse Club of who hereby confirm that they have verified all the information set out above and attached to this application to the full extent that they are able.

5.1.1 (insert full name)

.....

..... (insert address and contact details)

Signed: Date:

5.1.2 (insert full name)

.....

..... (insert address and contact details)

Signed: Date:



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5.1.3 (insert full name)

 (insert address and contact details)

Signed: Date:

6 Information about the Trust

6.1 The James Battersby Lighthouse Club Education Trust is a Hong Kong Registered Charity (No. 91/5101) which is dedicated to:

- 6.1.1 assisting with the training in the construction industry of young people in the Asia Pacific Region who are suffering hardship as a result of the death or injury or illness of a parent or guardian; and
- 6.1.2 assisting with the education of children in the Asia Pacific Region who are suffering hardship as a result of the death or injury or illness of a parent or guardian who was employed in the construction industry.